



He Whānau Manaaki o Tararua  
Free Kindergarten Association Incorporated

Date Effective: February 2021

Review Date: February 2022

## Internal Evaluation (Self Review)

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Responsible to: Senior Teachers

Applies to: All Teachers

Purpose: To ensure internal evaluation (self-review) practices are developed and implemented which promote a culture of evaluative capability and continual improvement across all teaching practices, curriculum and operational areas.

References:

- HWM Internal Evaluation Framework
- Te Ara Poutama (ERO Review Methodology)
- Effective Internal Evaluation for Improvement
- Ngā Arohaehae Whai Hua (Self Review Guidelines)
- The Quality Journey
- Licensing Criteria for Early Childhood Education Care Centres

## Policy

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1. Continual improvement through an evaluative lens will occur across all aspects of kindergarten practice, environment and operations through the use of internal evaluation (self-review process) practices.
2. He Whānau Manaaki Kindergartens o Tararua (WMK) recognises that there are a variety of models available for assisting evaluation processes and encourages teams to identify the model that best fits the type of internal evaluation they are undertaking.

## Procedures

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1. Teaching teams must develop their own procedures for how internal evaluation (self-review) will be undertaken.  
These procedures must include:
  - A schedule that supports well established processes that enable systematic, planned and deliberate internal evaluation/self-review that includes:
    - How Strategic internal evaluation will be conducted
    - How Regular internal evaluation will be conducted
    - How Emergent internal evaluation will be conducted and recorded

- How changes made as a result of internal evaluation will be evaluated with a focus on outcomes for children
  - How teams will link internal evaluation to their Strategic Teaching and Learning Plan
2. For internal evaluation to be effective teams will have the following:
- A shared vision
  - Team philosophy
  - Strategic Teaching and Learning Plan
  - A WMK Year Planner that identifies all evaluations undertaken that year

Senior Teachers will work with individual kindergartens to ensure that internal evaluation processes are occurring and that these processes are being used to build evaluative capability and ensure continual improvement.