



He Whānau Manaaki o Tararua
Free Kindergarten Association Incorporated

Date Effective: June 2020
Review Date: June 2022

Changing, Toileting and Bathing

Responsible to:	Chief Executive Officer
Applies to:	All Teachers
Purpose:	To ensure provision of safe and respectful changing, toileting and bathing practices in kindergarten.
References:	•Licensing Criteria for Early Childhood Education and Care Centres 2008 PF26, HS3 & HS30

Policy

1. Kindergartens will provide safe and respectful changing, toileting and bathing practices maintaining a child's dignity and safety at all times.
2. WMK will provide suitable facilities provided for washing sick or soiled children and provide a procedure outlining how hygiene and infection control outcomes will be met when washing sick and soiled children.
3. WMK supplies to each kindergarten a purpose built change table and a wash down facility. Teachers will act promptly to manage any saturation or soiling of children's clothing during session times.
4. Teachers will work in partnership with parents in the management of toileting of children.
5. Children will only be changed, toileted or bathed in a kindergarten by:
 - Their own parents or nominated caregivers
 - People employed by WMK to work in the kindergarten (usually this will only be teachers but could from time to time be other WMK employees if previously agreed to by Head Teacher and known to the child)
 - A person employed e.g. Education Support Worker, to specifically support and work with the child.

Procedures:

1. Every kindergarten will develop procedures that documents:
 - How they provide for changing, toileting and bathing children
 - How they will observe appropriate hygiene practices at these times

